

House Rules (HR) D.S.F.V. Blue Falcons

Note that this is a translation of the Dutch House Rules and although the translation is made as well as possible no rights can be obtained from this document!

General Definitions

Article 1: -----

1. The association named Delftsche Studenten *Floorball Vereniging Blue Falcons*, hereafter called “the association” is founded by notarial deed at 29 November 2007 and is established in Delft.
2. These house rules are applicable in coherence with the articles of association as changed at 14 June 2016.
3. The association is connected to the Dutch floorball federation named *Nederlandse Floorball en Unihockey Bond (NeFUB)*.

Membership

Article 2: -----

1. Members are obligated to be a member of the *NeFUB* and act according the articles of association, rules and decision of the *NeFUB*. The board of the association is responsible for requesting this membership.
2. Members have the right to participate in trainings and matches.
3. Members should possess a valid sports card of het *Unit Sport & Cultuur Delft* before the by *Unit Sport & Cultuur* set deadline. Whenever members do not fulfil this obligation their right to participate training expires and they are obligated to pay a fine as determined at the general meeting.
4. Members have the right to participate in regular and lustrum activities conform the rules at these activities.
5. Members are obligated to pay the yearly contribution as established at the general meetings.
6. Members are obligated to accept the direct debit for transferring the contribution, or are obligated to make another arrangement with the board. The treasurer will notice members two weeks in advance of the direct debit.
7. Members should take note of the rules of floorball.
8. Competition-playing members are obligated to pass the referee exam and/or follow the referee course. Members participating in Mixed-tournaments are obligated to at least follow the referee course, if they have not already passed the referee exam. Members that do not match this without a valid reason known by the board, are obligated to help organising the next referee course. When they do not help to organize, a penalty determined by the general meeting will follow.
9. Non-members have the right to participate training three times. The “Free Try-Outs” of the *Unit Sport & Cultuur* are excluded.

Article 3: -----

1. Next to members, the association can have guest players.
2. Guest players are obligated to be a member of an association connected to the *NeFUB*.
3. Guest players are not members and only have the right to play in the teams they are a guest player for.
4. Guest players are obligated to compensate for the costs the association makes for their participation in the competition.

Committees

Article 4:-----

1. The association has the following committees:
 - a. Activiteiten Commissie (AC), *Activity Committee*
 - b. Promotie Commissie (PC), *Promotion Committee*
 - c. Sponsor Commissie (SC), *Sponsor Committee*
 - d. BigMixed Commissie (BC), *BigMixed Committee*
 - e. Lustrum Commissie (LC), *Lustrum Committee*
 - f. Technische Commissie (TC), *Technical Committee*
 - g. Kasverificatie Commissie (KvC) *Audit Committee*
 - h. Raad van Advies (RvA), *Advisory Board*
2. A committee consists of committee members.
3. Committee members can be installed or discharged during a general meeting.
4. Committee members who plan on leaving a committee, need to make this known to the committee, two months in advance. Committee members that do not satisfy this, are obligated to help to find a replacement.

Article 5:-----

1. The *Activity Committee* is responsible for organizing different activities for the benefit of the association.
2. The *Promotion Committee* is responsible for promoting the association among other via the website, social media and events organised by the *Technische Universiteit Delft, De Haagse Hogeschool* and *InHolland* for this purpose.
3. The *Sponsor Committee* is responsible for finding and keeping financial and material sponsoring.
4. The *BigMixed Committee* is responsible for the organisation of the BigMixed tournament. The BigMixed tournament is a yearly floorball tournament on a big field with mixed teams from the Netherlands and abroad.
5. The Lustrum Committee is responsible for organising activities during the lustrum of the association.
6. The Technical Committee consists of at least all the team captains and trainers. The committee is responsible for the organisation within the teams and the trainings.
7. The *Audit Committee* consist of experts and checks the financial report and the budget. Next to that the committee gives advice during the general meeting on her findings.
8. The *Advisory Board* gives advice to the board whenever necessary.

Donors

Article 6:-----

1. There are:
 - a. Yearly donors
 - b. One-time donors
2. Yearly donors are obligated to pay the yearly monetaire contribution. The minimal amount is established by the general meeting. Yearly donors can also make a one-time contribution. The minimal amount for a one-time donation is established by the general meeting. One-time donations should be mentioned by the board at the first upcoming general meeting.
3. Yearly donors have the right to attend general meetings. They don't have voting rights. However they do have the right to speak.
4. Yearly donors can terminate their donorship without statement of reasons four weeks for the end of the book year in writing.
5. One-time donors can make a donation. The minimal amount for the donation is established at the general meeting. One-time donations can be refused by the board. A refusal should be mentioned at the first upcoming general meeting.
6. One-time donors have no right to attend a general meeting.
7. Non-monetary donations can be refused by the club.

Article 7:-----

1. There are the following special yearly donors:
 - a. *Activiteitendonateurs, Activity Donors*
 - b. *Bald Falcondonateurs, Bald Falcon Donors*
2. *Activity Donors* have the right to attend regular activities.
3. *Activity Donors* and *Bald Falcon Donors* have the right to attend lustrum activities.
4. *Bald Falcon Donors* should receive the association newsletter.
5. The minimal contributions for *Activity Donors* and *Bald Falcons Donors* are established at the general meeting.

Honorary Titles

Article 8:-----

1. For the association there is the following honorary title: "Lid van Verdienste", *member of merit*
2. A *member of merit* is a member or former member who is been appointed such at a general meeting.

General meetings

Article 9:-----

1. During general meetings there are the following ways of voting for votes on persons:
 - a. Voting in writing
2. During general meetings there are the following ways of voting for votes on cases:
 - a. Voting by raise of hand
 - b. Voting in writing
 - c. Voting by count of head
 - d. Voting by acclamation

Article 10:-----

1. The board should nominate a candidate for a vote on persons at least a week before the general meeting.

2. Candidates, not nominated by the board, should be mentioned to the board at least three days before the general meeting. Next to that the candidacy should be supported by at least eight members in writing.

Article 11: -----

1. All those present at a general meeting should sign in on an attendance sheet before entering.
2. Member can only use their voting rights when they signed in, unless they already authorized someone else.

Board

Article 12: -----

1. The board is obligated to write a yearly report. This reports should include:
 - a. A secretarial report, which gives an overview of the most important events for the association.
 - b. A financial report, which gives an overview of the finances of the association. This financial report should include an annual account and a clarification.

Article 13: -----

1. The association and the board are not responsible relative to the members for loss of property, material or physical damage or other negative consequences acquired in relation or during activities of the association.

Article 14: -----

1. The board is responsible for the member administration.
2. In the member administration the following data are stored, unless not available:
 - a. Name
 - b. Date of birth
 - c. Sex
 - d. Statement of membership
 - e. Address
 - f. Phone number
 - g. Sport card number
 - h. Email address
 - i. NeFUB number
 - j. Membership type
 - k. Direct debit
 - l. Financial obligation to the association and transaction history
 - m. Transfer forms
3. The personal data is obtained by:
 - a. Membership application
 - b. Changes communicated by the member
 - c. Data provided by the NeFUB
4. The member is responsible for communication changes in his personal data his described in article 14 paragraph 2 of the House Rules, except for Article 13 paragraph 2.i, the NeFUB number.
5. The personal data will only be used for association purposes and for informing the NeFUB and the unit Sport & Cultuur Delft. The data will not be accessible for third parties, unless a members gives explicit permission.

Footage

Article 15: -----

1. It is allowed to make imagery at activities, training and matches belonging to the activities of the association, unless someone gives explicitly objects. The board will handle the object reasonably.
2. The footage owned by the club can be publicized in interest of the association, unless someone explicitly objects. A request for deleting footage should be submitted to the board. The board will handle the request reasonably within three weekdays.

Changing the House Rules

Article 16: -----

1. A change in the house rules can only happen by a decision at a general meeting, which is convened with the message a change in the House Rules will be handled.
2. A transcript of the proposed changes should be at an appropriate place available for inspection by members from 5 days before the general meeting until the end of the day after the general meeting. The ones calling for the change are responsible for this.
3. A decision on changing the house rules can only be made with a majority of at least two thirds of the votes.
4. The change in the house rules cannot be in contradiction with the articles of association. The house rules should be evaluated when the articles of association are changed.
5. The statements in article 1 and 2 do not apply when every member with voting rights is attending or represented during a unanimous vote on changing the house rules.

Final statements

Article 17: -----

1. If a situation occurs in which is not handled by neither these house rules nor the articles of association, the board can decide, barring their responsibility to the general meeting.
2. Every member and governing body of the association should conform to the statements of these house rules.